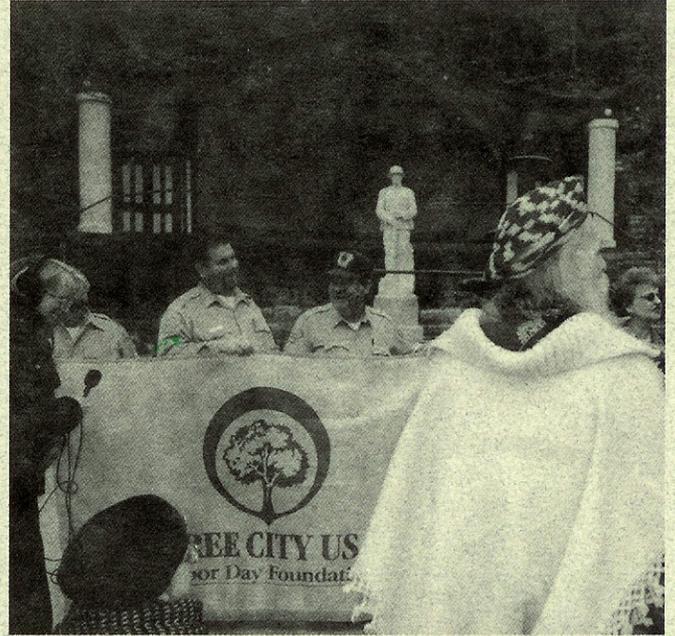

Arkansas Tree City USA Manual



TREE CITY USA.



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Introduction

Forests all over the world are disappearing faster than we can imagine possible. We are inundated with statistics on how fast the rain forests are depleting and the vast number of acres we lose to forest fires every year. Forests that have missed a lot of focus are the urban forest in our cities and towns. They are in decline due to land use changes and mismanagement. Arkansas' communities can help change this pattern. The National Arbor Day Foundation in cooperation with the National Association of State Foresters, USDA Forest Service, U.S. Conference of Mayors, and National League of Cities sponsors the Tree City USA program, which helps communities to set up and improve their tree management programs.

The Tree City USA Program recognizes towns, cities, counties, and military bases for their programs providing that they meet the four requirements:

- **A forester, city department, or tree board is designated by ordinance to be responsible for tree care.**
- **A community tree care ordinance is in effect.**
- **There is an active community forestry program with an annual budget of at least \$2 per capita.**
- **Arbor Day is proclaimed and observed.**

These requirements are the goals that set the path to becoming a Tree City USA. Like any project it is important to take one step at a time. Outlined in this book are ideas and examples of how to complete each step.

This booklet will show how easy the process is and what little effort it takes for a program to work. The ideas presented throughout this booklet are people oriented. It is important to keep in mind that projects like a community tree management program revolve around people and their help. The people will determine how successful the tree management project is. To motivate people for success focus on the benefits of being a Tree City USA.



Benefits of Being a Tree City USA

These are just a few of the benefits of being a Tree City USA.

- Encourages planting programs and tree care
- Citizens become more involved in the planting and care of community trees
- Initiates the adoption of a tree ordinance to advance tree stewardship
- Insures that someone is in charge of community trees
- Fosters adequate funding for tree care programs
- Enhances livable communities and can help attract new businesses and tourists
- Attracts more shoppers for a longer period of time with trees in and around shopping areas
- Provides better living conditions because trees cool temperatures up to 12 degrees, remove air pollution, and release oxygen
- Adds value to properties in the community when trees are present
- Enlightens city officials to the importance of their role in tree conservation
- Provides opportunities for publicity and education about tree care
- Helps place trees on par with other city services and benefits
- Supports local efforts of individuals interested in the welfare of trees
- Keeps alive the spirit of Arbor Day and introduces children to trees
- Stimulates both the development and the improvement of community forestry
- Being a Tree City USA can be a deciding factor when grants are awarded for tree programs



Step 1: Preparing the Community

Know your stuff! Learn about the National Arbor Day Foundation. Order the application materials and review the guidelines in preparation for your presentation. You want to be able to provide a plan that is easy to understand and implement. Most importantly be ready to list the benefits of being a Tree City USA for your community.

People power! The most important aspect in any project is to get people involved. Not just anybody will do. Pick people that understand the benefits of trees and will make time in their schedule for the group. A good contact person is needed to help promote the program and see it through. This person will have a good understanding of the city's political system, know who the community leaders are and have contacts in various community groups. The main contact should also be able to work well in the governmental system. The mayor of the town is a good contact. If this is not an option then contact a city council chair or other community leader. Politics can be frustrating so make sure that you find someone that will be able to work with the mayor's office as well as represent the majority of the population.

Now that a contact has been selected educate them on the ideas behind the project, the benefits of what it can do for his/her community, and a plan for seeing the project through. You have to transfer your excitement and knowledge about Tree City USA to them, making them a mover and shaker for Tree City USA. This method should be used across the board as you get people involved.

Create support in the community. Depending on how large the community is word of mouth is often the most effective way. Have the main contact get together with different groups in town and present the information to them. Call civic groups and organizations, garden clubs, Parent Teacher Associations, master gardeners, and other organizations in the area. This will not only make people knowledgeable but it will start to create a list of volunteers for the future. Don't forget the big three in communication: television, radio, and newspapers. Coverage by the press is very valuable and in some cases you can get it for free.

Most cities and towns are very diverse and work in different ways. It will be very important to help the community to develop a local plan that will work for them. This strategy will be all encompassing, and will tell who, what, when, and where about implementing the program.



Tree City USA Standards

Standard 1: A Tree Board or Department

A tree board is a group of concerned citizens, usually volunteer, charged by ordinance to develop and administer a comprehensive community tree management program for the care of trees on public property. Tree boards usually function with the aid of a city staff. Sometimes an existing committee such as a Parks Board or Beautification Committee may be interested in taking on the role of the tree board. In communities with a population of more than 10,000, city forestry departments with salaried employees are often feasible or a city forester within an existing department such as public works, parks, or street. These departments may or may not be supported by advisory boards or administrative commissions. Some communities share an arborist or forester. This allows them to have a professional manage their tree care program yet remain within the budget.

Standard 2: A Community Tree Ordinance

The community tree ordinance needs to designate who is responsible for writing and implementing the annual community work plan. The ordinance should determine public tree care policies for planting, maintenance, and removals. A sample tree ordinance is included on page eight and other examples may be viewed at www.forestry.state.ar.us.

Standard 3: A Community Forestry Program with an Annual Budget of at least \$2 per capita

Many communities begin their program by taking an inventory of the trees growing on public property. The species, location, and condition of each tree are noted (i.e. healthy, needs pruning, should be removed, etc.) and the inventory data is summarized in a written report for presentation and approval by the City Council. The report should be an objective analysis of the present state of the community forest with recommendations for further management. The essential, ongoing activities for the care of trees along streets, in parks, and in other public places are included in the community forestry program. The annual work plan should address planting, pruning, watering, mulching and other forms of maintenance such as insect and disease control. To be named a TREE CITY USA, a town or city must annually spend at least \$2 per capita for its annual community forestry program. Most communities already spend \$2 per capita for tree care. Be sure to include all the time spent on limb removal, pickup and recycling; mulch used from recycling; care and planting of trees on all public grounds including schools; all volunteer time (the rate for 2001 is \$17.56/ hour); and, any grants, donations or other projects related to trees. Consider all funds spent for tree care: budget for street department trees, parks department's tree expenditures, dead tree removal, the tree board's time and budget, garden club projects, etc.

Standard 4: An Arbor Day Observance and Proclamation

An Arbor Day observance can be a simple tree planting project or an all-day or all week observance. A proclamation issued by the mayor must accompany the observance and declare the observance of Arbor Day in your community. You can obtain a free "Celebrate Arbor Day" day packet by writing the National Arbor Day Foundation. The packet contains a sample proclamation along with ideas for celebrating the holiday.



Step 2: Creating an Ad hoc Committee and Tree Board

The first strategy is organizing an ad hoc committee for the community. Creating this committee can be difficult if you do not know what to look for. It is important that each member is someone who has a great interest in their town's trees and prosperity and they are well organized. It is also important that the people chosen are not already overextended with other commitments. This is the core group starting the program and the people that will write the tree ordinance and publicize the program. This will also be the group to help pick tree board members. Places to look for committee members are:

- **main contact**
- **mayor**
- **city council member**
- **city manager**
- **urban/ county forester**
- **city council member**
- **city staff representative**
- **utility company employee(s)**
- **local business owner**
- **educator**
- **local activist**
- **landscape contractor**
- **garden club representative**
- **chamber of commerce representative**
- **tree maintenance supervisor**
- **master gardener**
- **banker**
- **lawyer**
- **volunteer fire department representative**
- **county extension agent**
- **main street director**
- **4-H Club leader**

A good diversity in the members' backgrounds is always a plus. The more the community is represented in the committee the better it will be for the program. Remember these members will be the backbone of getting the tree management program established. It is important to make sure these people feel passionate about the project and that will take into account what is best for the trees of their community.



Step 3: Drafting and Passing a Tree Ordinance

Once the ad hoc committee has been organized they will undertake the job of writing a tree ordinance. There is an example on the following pages of a simple tree ordinance that can be used as a guideline. The ordinance will first designate the tree board or department authority. It is important because this will explain how the board is set up and the responsibilities of board members. The ordinance will also list tree maintenance policies for trees on public properties. It should be written to meet the exclusive needs of the community. The ordinance should incorporate the responsibilities of the written annual action plan as well as how it is implemented. This will be a guideline for years to come so be sure to address the most important issues related to your community tree program and allow room for flexibility. Study the example on the following pages, and research other sources to help you prepare the tree ordinance. (*See inside of back cover*)

A couple of key issues to keep in mind while putting together the tree ordinance are the tree board's responsibilities and where the program should start working. The tree board should be a small group of (5-7) of the most committed people, while your ad hoc committee will be made up of people that are heavily involved for the short term. When the tree ordinance takes effect the ad-hoc committee is dissolved and the tree board takes charge. You will have a committee that includes active members of the community to get the program started and a tree board to carry the program forward.

Responsibilities of a tree board member are as follows: develop, keep current, and help facilitate a plan for the education, conservation and care of the urban forest resources of the community.

For the board and its members to be effective it is very important to develop goals and understand the corresponding responsibilities to follow through with those goals. One of the first goals is to concentrate on becoming a Tree City USA. In years to follow the goals will be to broaden the program in addition to meeting the four standards of a Tree City USA.

Some related goals in the first year would be a general inventory of the community. Finding out the condition of the community's trees and the problems that are already present will be important for developing the program. Research needs to be done to understand the policies concerning the trees of the community. Depending on who is responsible for various trees, whether it is public works or the private citizen, will influence how the program is designed. A planning inventory of future improvements and additions to the tree population is also important. Management inventories are very specific inventories about trees. They include maintenance needs and problems such as hazards and insect or disease infestations. These two inventories will give the program a place to start and help to set up a work plan.



**Tree Ordinance
Whiteoak, Arkansas**

Be it ordained by the Council of the City of Whiteoak, Arkansas.

Section 1 Purpose

It is the purpose of this ordinance to promote and protect the public health, safety, and general welfare by providing for the development of a Community Forestry Plan to address the planting, maintenance, and removal of public trees within the City of Whiteoak in order to promote the benefits of our community forest resources.

Section 2 Definitions

Commercial Tree Service. A person who performs work on trees for profit.

Drip line. An imaginary vertical line that extends downward from the outermost tips of the tree branches to the ground.

Hazardous tree. A tree or tree parts with high probability of falling or causing injury or property loss; also, a tree harboring insects or a disease that could be detrimental to surrounding trees.

Person. An individual, firm, corporation, partnership, business, group of individuals, city department or other entity which acts singly or collectively for a common purpose.

Public grounds. Areas including street rights-of-way, alleys, parks, medians, substations, treatment plants, plazas, squares, public buildings and any other area designated for public use.

Street right-of-way. The area designated for city improvements on both sides of the street.

Topping. Also referred to as stubbing, dehorning and heading; it is the severe removal of the tree canopy back to large stubs.

Tree. Any self-supporting woody perennial plant, usually having a main stem or trunk and many branches, and at maturity normal attaining a trunk diameter greater than three inches at DBH and a height of over ten feet.

Section 2 Administration

The Shade Tree and Beautification Committee shall be advisory in nature with the purpose of providing advice to the Mayor and City Council as to the management of the community forest of Whiteoak, in accordance with the intents and purposes of this ordinance.



Section 3 Establishment of a Tree Advisory Committee

The purposes of the Shade Tree and Beautification Committee shall be promoting the responsible planting of trees on public and private property, public education about trees, promotion of proper maintenance of trees, advocating trees within the City, and developing innovative and joint funding for projects from a variety of sources.

- (A) The Shade Tree and Beautification Committee shall consist of a total of seven (7) members, residents of the City, who shall be appointed through the regular boards and committees appointment procedure.

- (B) Terms of membership on the Shade Tree and Beautification Committee shall be for a period of two (2) years. However, three of the initial membership terms shall be for a period of one year so as to provide for staggered membership terms. Should a member be unwilling or unable to serve the full membership term, the vacancy shall be filled, for the unexpired term, by standard appointment procedure.

- (C) Staff support to the Shade Tree and Beautification Committee shall be appointed by the City Administrator from employees of the Department of Planning, Department of Public Works or the Department of Parks and Recreation.

- (D) Members of the Shade Tree and Beautification Committee shall serve without compensation.

- (E) The Shade Tree and Beautification Committee shall hold regular meetings and may call special meetings if necessary to carry out its duties.

- (F) The Shade Tree and Beautification Committee shall choose its own officers, make its own rules and regulations and keep a journal of its proceedings and file them with the City Clerk.

- (G) It shall be the responsibility of the Shade Tree and Beautification Committee to study, investigate, consult, develop, update annually, and administer a written plan for the care, preservation, pruning, planting or removal of trees and shrubs in parks, along streets, and in other public areas. Such plan will be presented annually to the City Council and upon their acceptance and approval shall constitute the official comprehensive tree management plan.

- (H) The Committee will investigate available grants, loans or contributions from other governmental agencies, public or private corporations or individuals.



- (l) The Committee will encourage and foster the planting of trees and other vegetation for the beautification of the City; and disseminate information to the public concerning proper selection and care of trees.

Section 4 Tree Planting, Maintenance and Removal.

It is the public policy of the City of Whiteoak to maintain existing trees and to provide for and encourage the planting of new trees within Whiteoak to the greatest extent possible.

- (A) The City shall have the right to plant, prune, maintain and remove trees, plants and shrubs within the public right-of-way of all streets, alleys, avenues, lanes, squares and public grounds, as may be necessary to insure public safety or to preserve and enhance the symmetry and beauty of such public grounds.
- (B) The City shall have the right to prune any tree or shrub on private property when it interferes with the proper spread of light along the street from a street light, or interferes with visibility of any traffic control device or sign or sight triangle at intersections.
- (C) Each City department shall be responsible for enforcing this ordinance on lands for which it is otherwise responsible. The City Administrator or his or her designee will ensure that the applicable Department will administer this ordinance in its assigned area of responsibility.
- (D) Trees shall not be removed from a street right-of-way or other public ground unless approval is received from the City.
- (E) It shall be a violation of this ordinance to damage, destroy or mutilate any tree in a public right-of-way or on other public grounds, or attach or place any rope or wire, sign, poster, handbill or any other object to any such tree.
- (F) Trees shall not be planted to conceal a fire hydrant from the street or impede the line of sight on any street.
- (G) It shall be unlawful for any person to top or cut back to stubs the crown of any tree in street rights-of-way or on other public grounds.
- (H) City employees performing tree work on public grounds shall be trained in basic tree science and the proper techniques of tree pruning.
- (I) Public utility companies shall notify the City prior to pruning any tree located on city-owned property for the purpose of maintaining safe line clearance and shall carry out all such work in accordance with accepted arboricultural practices.



Section 5 Commercial Tree Service

- (A) Requirements to procure a permit to engage in cutting, trimming, pruning, removing, spraying, or otherwise treating trees shall include: attendance at, and completion of an arborist training program approved by the City of Whiteoak Shade Tree and Beautification Committee (an example may be a course offered by the International Society of Arboricultural or other related organization), subject matter being related to cutting, pruning, trimming, removing, spraying, or otherwise treating trees.
- (B) Any applicant for a tree service business permit shall provide at the time of application a certificate of insurance showing insurance coverage for general liability, automobile liability, worker's compensation, and other coverage required by law.
- (C) No permit shall be required of any public service company or City employee doing such work in the pursuit of their public service endeavors.
- (D) Fees shall be established from time to time by resolution of the City of Whiteoak City Council taking into consideration recommendations of the Shade Tree and Beautification Committee and the administrator.
- (E) Tree service contractor's permits may be renewed by filing a renewal application with the City, including the annual permit fee and proof of insurance as required herein.
- (F) Any permit issued hereunder shall not be transferable.

Section 6 Hazardous and Nuisance Trees

- (A) The city shall have the right to cause the removal of any dead or diseased trees on private property within the City, when such trees constitute a hazard to life and property, or harbor insects or disease which constitutes a potential threat to other trees within the city. In the event of failure of owners to comply with such provisions, the city shall have the authority to remove such trees and charge the cost of removal on the owner's property tax notice.
- (B) It shall be the duty of any person or persons owning or occupying real property bordering on any street upon which property there may be trees, to prune such trees in such manner that they will not obstruct or shade the street lights, obstruct the passage of pedestrians on sidewalks, obstruct vision of traffic signs, or obstruct view of any street or alley intersection.



Section 7 Tree Protection and Landscaping

- (A) Subdivision and development plans shall be designed to preserve natural vegetation areas as much as possible. Streets, parcels, structures and parking areas shall be laid out to minimize the destruction of wooded areas or outstanding tree specimens. Developers of land are encouraged to designate wooded areas as park reserves or wildlife habitat.
- (B) In new subdivisions or when the development of commercial property occurs, the City will review landscaping plans and may require street trees to be planted in any of the streets, parking lots, parks and other public places abutting lands henceforth developed and/or subdivided.
- (C) The Planning Commission shall consider a landscape plan as part of its review of any subdivision plat, development plan or site plan application.
- (D) No person shall deposit, place, store, or maintain upon any public place of the municipality, any stone, brick, sand, concrete, or other materials which may impede the free passage of water, air, or nutrients to the roots within the drip line of any tree growing therein, except by written permit of the City.

Section 8 Penalty

Any person violating any provision of this ordinance shall be upon conviction or a plea of guilty subject to a fine not to exceed \$500.00 for each separate offense.

Section 9 Conflicts in Regulation

- (A) Where a conflict arises between this chapter and another ordinance, the more stringent requirement shall apply.
- (B) The provisions of this ordinance are declared separable, and if any provision shall for any reason be held illegal, or invalid, it shall not affect the validity of the remainder of the ordinance.

Passed and approved this ____ day of _____.

Whiteoak Mayor

Whiteoak Recorder



The tree ordinance is ready to be publicized. Everyone should be aware of the Tree City USA program and the benefits a tree ordinance can provide before it is presented to the City Council. If you are working outside of City Hall then city staff should be a part of the process so everyone will understand their role and support it. Be sure to correspond with those individuals contacted during the initial drafting of the ordinance to enlist them with promoting the ordinance. The citizens of the community need to be notified of the tree ordinance, understand the contents and benefits, and support passage of the ordinance.

Good public relations are essential to the success of the program. Communication is the key to good public relations. Use the various techniques and channels available such as newspaper articles, television, radio, displays and personal communication. Provide information about the Tree City USA program, the tree ordinance and general urban forestry issues. The community of Marvel used grant money to purchase and organize a display that was placed in the local bank. Everyone had the opportunity to read about the forestry program. Get on the agenda at local meetings, held by the various organizations in the community, to speak about the program. Hold public meetings for questions and answers. The Arkansas Forestry Commission can provide articles, displays, slide presentations and speakers to help promote your program.

A packet of information about the Tree City USA program, the benefits of a tree ordinance and other information related to a forestry program should accompany the tree ordinance for the council's review. The mayor, city manager, a designated representative or the chair of the ad hoc committee should present the ordinance to the city council or board of directors of the community. The ad hoc committee, professionals in the trade and supporters of the ordinance need to be there to answer questions that may arise in regard to the tree ordinance. Be patient with the process.

Once the tree ordinance has been passed a tree board will be appointed and city staff will be selected to work with this committee. At least one member of the ad hoc committee should request an appointment to this new tree board. This will provide a smoother transition from the adoption of the tree ordinance to development and implementation of a work plan and becoming a Tree City USA. The first goals of the tree board should address the other standards for becoming a Tree City USA: the Arbor Day celebration, budget and management plan. The ad hoc committee may want to meet with the new board to provide an opportunity for questions and answers regarding the goals of the tree ordinance and the Tree City USA awards program. Everyone should be conscious of the December 15 deadline to apply for the Tree City USA designation.



Step 4: Developing a Work Plan

A plan is a map. A plan can serve to document the intent of the program and provide guidelines for preparing the annual work plan. Visualize what you would like your community forest to be prior to developing the annual work plan. A vision statement might be “to have a healthy and diverse forest that provides beauty and environmental benefits to the community”. The elements of your vision statement become your objectives for the future. An example would be: (1) insure health and vigor through the proper care and selection of trees; (2) plant a variety of species to create diversity; (3) select varieties and planting locations that provide an attractive landscape; (4) protect plants and trees in strategic locations such as beside streams, along streets, inside parking lots, on school grounds and in parks; to reduce erosion, storm water runoff, serve as buffers for wind and noise, to reduce the buildup of heat and provide wildlife habitat.

The next step in planning is to decide how to achieve these objectives. You can decide on tasks that will allow you to reach your objectives. To insure health and vigor you could begin a pruning program to remove deadwood and correct problems within the tree canopies or set up a watering schedule with a local organization to help take care of newly planted trees in a park. To create diversity you would select various species and sizes for a planting project and determine the number needed to complete the project. If it is a beautification project such as a tree-lined street and you envision a canopy arching over the road, the planting selection would include trees that reach a mature canopy over fifty feet in height and are acclimated to the harsh environment of traffic and heat. To protect a stream bank you might approach the landowners to consider designating the site as a conservation area that would then provide them with a tax incentive. Once you have a list of tasks to meet your objectives develop the annual work plan. Using an annual calendar can help you through the process (see the sample annual plan on the next page). The annual plan becomes the basis for determining publicity and educational programs, recruiting volunteers, locating resources and equipment and preparing a budget.



Sample Annual Work Plan

January

- Plan meetings for the tree board members
- Elect officers
- Prepare membership packets
- Review Tree City USA standards

February

- Organize an Arbor Day Celebration
- Organize a tree planting project
- Speak at a local organization's meeting
- Sponsor a tree poster contest for Arbor Day
- Contact bank and utility company for sponsorships to:
 - purchase a tree to plant at the ceremony
 - purchase seedlings to give away
 - purchase awards for the poster contest

March

- Prepare Arbor Day press release
- Celebrate Arbor Day

April

- Establish a tree trust fund for public and corporate donations
- Develop a tree care brochure and distribute to the public

May

- Mulch all city trees
- Invite Arkansas Forestry Commission to give a pruning workshop

June

- Request funds for urban forestry conference attendance
- Organize volunteers to water trees as needed
- Prune trees
- Submit budget to City Council

July

- Insure watering schedule is being implemented
- Prepare press release on importance of watering trees
- Work with Volunteer Fire Department to water trees
- Order tree seedlings from Arkansas Forestry Commission

August

- Follow-up on watering schedule
- Organize fall tree planting project (trees, volunteers, and donations)
- Contact area businesses for sponsorship

September

- Finish preparations for fall tree planting project
- Organize display booth

October

- Order trees for planting project
- Organize tree planting volunteers
- Display informational booth at fall festival

November

- Plant and mulch trees
- Request mulch from City Recycling Center
- Prepare press release

December

- Prepare tree board annual report and present to city council
- Apply for Tree City USA



Step 5: Budgeting to Meet the \$2 Per Capita Standard

The third standard for becoming a Tree City USA is the community must spend at least \$2 per capita. This might bring up the question of how do you raise that much money? Two dollars per person adds up quickly when you look at the big picture. While planning for the year's projects consider the two dollars per capita to insure your budget requirement is met.

Existing work being performed in the community is usually where the bulk of the budget will come from to meet the \$2 per capita. Citizens on the Tree Board will have ideas and share information on where to ask for help on certain donations. The more contacts you have will help increase what you have to work with in donations and funds. Donations can also be in the form of volunteered labor, professional consulting, and borrowed equipment. One example of this would be when the city crews work on a project with volunteers from the program. The men on the crew all normally get paid by the hour. So part of the donation is the value of their salary. If the workers bring equipment that would otherwise be billed by the work hour, if contracted out, the amount can be included in the program's budget as money spent towards the two dollar per capita goal. Another example would be when city crews pick up leaves and branches then grind them into mulch and compost for the community.

Sometimes an area forester or landscape architect will volunteer their time and ideas for a community project. Those hours can be counted as donated consultations and the value would be the rate they are normally paid or would charge a client.

There are all types of donations that can be made to the program. The key is to make sure you document them appropriately so the budget shows an accurate account of how much money was dedicated towards the program. In most cases this will exceed the two dollars per capita standard.



SAMPLE ANNUAL BUDGET

Planning

❖ Tree Board Administration 7 members @ 12 meetings @ 2hrs @ \$17.56/hr*	\$2950
❖ City Staff assisted with program 10hrs @ 12 months @ \$12/hr	1440

Planting

❖ Purchase 20 trees @ \$25/tree	500
❖ Planted 10 trees at schools, 10 volunteers @ 4 hrs @ \$17.56/hr	702
❖ Planted 10 trees along Main Street 10 volunteers @ 4 hrs @ \$17.56	702

Maintenance

❖ Pruned trees in City Park 5 volunteers @ 3 Saturdays @ 4 hrs @ \$17.56/hr	1,054
❖ City crew participated in tree maintenance workshop 5 employees @ 4 hours @ \$10/hr	200
❖ City crew collected curbside branches 2 employees @ 2 days/week x 8 hours x 40 weeks @ \$10/hr	12800
1 collector truck @ \$25/hour @ 128 hours	3200
❖ Volunteer Fire Department watered trees with water truck 5 volunteers @ 6 months @ 4 hrs @ \$25/hr	3000
❖ Garden club maintained public planter 4 volunteers @ 20 hours @ 17.56/hr	1405
❖ 4-H Club mulched trees 8 volunteers @ 8 hours @ 17.56/hr	1124
❖ Local utility company donated mulch 120 cubic feet @ \$3 per 2 cubic feet	180

Education

❖ Printed Arbor Day brochures 100 @ .10/ea	10
❖ Sponsored tree poster contest \$100 savings bond award	25
❖ Display booth at local festival 3 volunteers @ 8 hours @ 14.54/hr	421

Funding

❖ City Council funded trip to Urban Forestry Conference	250
Tree Board Member @ 16 hours @ 17.56/hr	281
❖ Donation from local Farmers Coop for tree fund	500
❖ City purchased water tank with grant	500

Partnerships

❖ Hometown Bank sponsored Arbor Day	100
❖ Utility Company sponsored seedling give-away	300

Total \$31,644

The population of Whiteoak is 8,187. Tree management program spending is \$2.93 per capita.

*** Volunteer rate in Arkansas is \$17.56 per hour.**



Fundraising

Fundraising is an ongoing activity to fund projects at hand and those yet to come. Although Tree City USA's standard for funding is only \$2 per capita it is estimated that municipal programs spend \$8-\$10 per tree. This makes it very easy to see why our street tree population in the United States is estimated to be worth over \$30 billion!

Every community should be aware of the funding programs listed in this section. This is not a complete list of resources but it covers some of the more common sources that community forestry programs tap into.

Ultimately, trees are the responsibility of the community. In turn, communities should allocate funds through the municipal budget. It is important that the communities do their part. Good public relations and an open mind will help find funds for any project. Good ideas that are well organized will bring in local revenue. One avenue is to establish a tree trust in the community that can accept private and commercial donations for tree programs. Ideally, the principle of the trust account is invested and the money that it yields is used year after year to budget the community tree program. It is a method of raising money that appeals to people who want to maximize their donations. Involve influential members of the community in seeking support. Talk to the city treasurer and bank officials about such trusts.

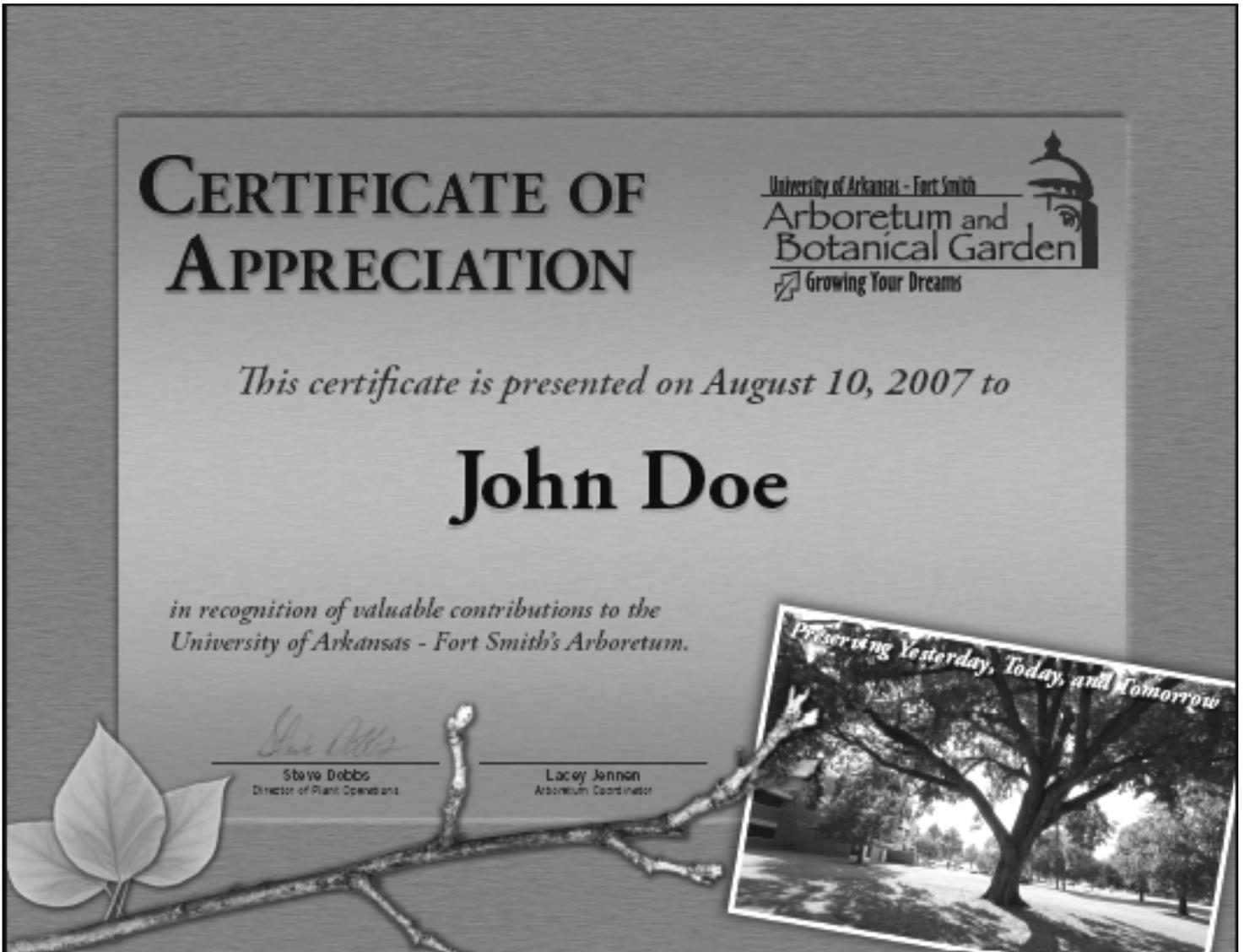
Utility bill donations are another way that communities raise money. Citizens have the choice of rounding their utility bills up to the nearest dollar and that money is then put into the tree program. This can raise thousands of dollars with the cooperation of your local utilities.

Adopt-A-Tree program allows citizens to be involved in the program and at the same time it insures that the trees are going to be maintained. With the proper information residents can care for their trees and survivability will be insured.

Use trees to advertise the program and for area businesses at the same time. Recruit corporations to sponsor various tree plantings and in exchange place signage at the site advertising their business for up to 3 years. Offer the signage at \$250 a tree for a grove of 10 to 20 trees. The cost to advertise on a billboard for a month is easily \$1,000 so this would be a bargain. Another idea is the promotion of commemorative trees. The program needs to be well publicized so that everyone in the community knows about it. The prices are based on the availability of species and size of the tree. Individuals will pick from the list, and then select a planting spot from a list of locations available for planting. One program a Tree Board might consider to raise funds is a commemorative tree program. Citizens can give a set fee to purchase a tree to commemorate someone's birthday, anniversary, etc. .



The University of Arkansas at Fort Smith has a program that can be viewed at their website: uafortsmith.edu/Arboretum/Index. Individuals receive a certificate of appreciation for their donation and their contribution is posted on the arboretum website along with the name of the person being honored and the type of tree selected. There are several large, older trees that can be adopted as well and donations are used to insure the trees receive the care they need to insure their longevity.



Do not forget about the everyday fundraisers. Some of the best places to do this are through the schools, volunteer fire departments and community organizations. These are just a few of the possibilities.

Collect Recyclables	Tree Raffles
Bake Sales	Historic Tree Seedling ales
Community Yard Sale	Arbor Day Play
Fireworks Sales- 4th of July	Penny Wars
Historic Seedlings Sale	Christmas Wreath Sales
Pie Auction	Tour of Homes
Tree Tours	Gift Baskets
Halloween Carnival	Haunted House/Forest
Fish Fry	Firewood Sales (From street tree removal)
Wood carvings	County Fair Booth
Plant Sales	T-shirt Sales
Fun Run/ Walk	Food Booth (At fair or festivals)
Engraved Bricks	Yard Clean up
Car Wash	Compost/Mulch Sale
Historic Tree Calendar	

Potential Federal and State programs addressing tree management that should be looked at:

Urban and Community Forestry Assistance Program- Established by the Farm Bill (1990) the program allocates funds through the Arkansas Forestry Commission for urban forestry programs

Urban Forestry Coordinator
Arkansas Forestry Commission
2780 N. Garland
Fayetteville, AR 72704
(501) 442-8627
patti.erwin@arkansas.gov

Partnership Coordinator
Arkansas Forestry Commission
5047 Hwy 7 North
Hot Springs, AR 71909
501-984-5867
john.slater@arkansas.gov

Rural Community Assistance from National Forests- also established by the Farm Bill the program is designed to help communities fewer than 10,000 in population and that are within 100 air miles of any national forest

FOREST SUPERVISOR
 Ouachita National Forest
 P.O. Box 1270
 Hot Springs, AR 71902
 (501) 321-5202

FOREST SUPERVISOR
 Ozark-St. Francis National Forests
 605 West Main Street
 Russellville, AR 72801-3614
 (501) 968-2354

Resource Conservation and Development (RC & D) Programs - contact your local USDA Soil Conservation Service
Doris Washington



Program Manager USDA NRCS Rm 3416
700 W Capitol Ave Little Rock, AR 72201-3225
Phone: 501 301-3162
Email: doris.washington@ar.usda.gov

Federal Emergency Management Agency- “Just in case” The agency is set up to help communities with disaster relief. Typically, tornados, floods and hurricanes are projects they work on, but in 2000 they responded to ice storm damage in Arkansas.

Arkansas Department of Emergency Management
P. O. Box 758
Conway, AR 72033-0758
Main Number: 501-730-9750
Incident Reporting Line: 1-800-322-4012
Email: webmaster@adem.state.ar.us
<http://www.adem.state.ar.us/>

Transportation Equity Act for the 21st Century (TEA-21) - The new form of the old ISTEA program which allocates funds through the Arkansas Highway Transportation Department for landscaping of roads, scenic byways, trails, and historic attractions.

Arkansas Transportation Enhancement Program
c/o Arkansas State Highway and Transportation Department
Programs and Contracts Division
P. O. Box 2261
Little Rock, AR 72203-2262
Phone: (501) 569-2262
www.ArkansasHighways.com

U.S. Department of Housing and Urban Development - (HUD) gives a **Community Development Block Grant** that is designed to assist various local governments in addressing issues affecting the local population. The grants can include tree planting, hazardous tree removal and pruning.

U.S. Department of Housing and Urban Development Field Office
425 West Capitol, Suite 1000
Little Rock, AR 72201
Phone: 501-324-5931

(Most of these programs can be found described in the Tree City USA Bulletin 34. For a copy logon to www.arborday.org)



Step 6: Celebrate Arbor Day!

It's time to plant a tree. Celebrate Arbor Day by planting a tree as an act of optimism and reflection and a commitment to conservation.

Arbor Day, the tree planters' holiday, has its roots in Nebraska. The story began in 1855 when J. Sterling Morton moved to Nebraska and missed his lush forest back east. He also realized their importance for the settlers who were moving into the territory. In 1872 he proposed that a day be set aside each year for tree planting. The first Arbor Day was a huge success with over a million trees planted in a single day. Today Arbor Day is celebrated in each state to coincide with the optimum season for planting trees. Arkansas celebrates Arbor Day the 3rd Monday in March.

Arbor Day is a time to recognize the community tree program's accomplishments and to recognize the individuals who helped make it a success. Active participants, supporters and donors should all be recognized on this day. A special one day event or a weeklong celebration can be planned to promote the program and the volunteers, businesses and organizations that have helped move the program forward.

Start a publicity campaign through radio, television and newspapers to make sure everyone in the community is aware of the celebration. Generate interest weeks before the scheduled day and during the last few days definitely endorse the project. List the scheduled events so individuals will be able to identify a timeframe in which they can participate. Print flyers and place around the community as well. On the following pages are examples of press releases and sample agendas.

The agenda should be designed to meet the specific needs of each community. An agenda can be very simple and brief or an elaborate weeklong event. When planning the events try to involve people of all ages in the activities. You want support and interest from everyone in the community. Plan fun activities for the children such as tree plantings or an Arbor Day play. Adults are naturally drawn to these programs. Some other ideas are:

- **Balloon Release**- balloons are released with certificates redeemable for free trees
- **Miss Arbor Day**- the designated Miss Arbor Day delivers trees to area businesses
- **Litter Rally**- classes from the area race to pick up the most litter to win a class tree
- **Fun Run**- a fun run can earn money and attention for the tree program
- **Tree Plantings**- planting trees is the best way to get people involved
- **Read-In**- have all sorts of tree theme books on display at the local library
- **Parade**- a parade can be made up of floats from area businesses and schools
- **Biggest /Oldest Tree Search**- have a community wide search for the oldest or biggest tree
- **Pruning/Planting Classes**- invite a forester or other expert to give proper pruning and planting demonstrations
- **Arbor Day Poster Contest**- children in the community design posters based on the year's Arbor Day theme





PROCLAMATION

WHEREAS, _____ is Arbor Day in _____; and

WHEREAS, The City of _____ is proud of its street, park and home garden trees, and recognizes the importance of tree care and appreciation and the contribution of such to a cleaner and healthier environment;

NOW, THEREFORE,

I, _____,
of the City of _____, do hereby proclaim

“ARBOR DAY”

and urge all residents to observe this day by recognizing the importance trees have in brightening our lives.



Arbor Day Proclamation

Whereas, In 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
Whereas, Arbor Day is now observed throughout the nation and the world, and
Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and
Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and
Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and
Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal,
NOW, THEREFORE, I, _____, Mayor of the City of _____ as

Arbor Day

in the City of _____, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and
Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this _____ day of _____,

Mayor



Whiteoak, Arkansas Arbor Day Celebration Agenda

- 1) *Pledge to the Flag* *Boy Scout Troop 312,
Whiteoak*

- 2) *Introduction of Guests* *Ms. Jennifer Stock,
City Forester
Mr. Vincent Carrel, County Forester*

- 3) *Arbor Day Proclamation* *Honorable Robert Parks, Mayor,
City of Whiteoak*

- 4) *Guest Speaker* *Ms. Judy Kisch, Chair,
Whiteoak Botanical Society*

- 5) *Presentation Of Poster
Contest Winners* *Mr. Tim Jones, Urban Forestry
Representative*

- 7) *Tree Planting* *All the City Commissioners,
The Arbor Day Poster Contest Winners, and Guest Speaker(s)*

- 8) *Sing Trees for America Song* *The Whiteoak High School Choir*

- 9) *Adjournment*

There are several ideas that can be incorporated to make Arbor Day an all day activity or even a week long celebration. Draw on ideas from citizens of the community and some of the activities listed in this section to develop an agenda.



Sample Press Releases

Example 1

The City of **(city name)**, Arkansas will observe Arbor Day at **(location)** on Monday, March **(3rd Monday in March)**, 20__ from **(time started)** to **(time finished)**. 1300 shade trees will be handed out free to **(city name)** residents who bring proof of residency. Mayor **(name)** will read a proclamation at **(time)** at the **(location)**. **(Power company/forester)** will put on a tree care demonstration and the Forestry Commission will bring Smokey the Bear. The public is welcome to attend. For more information, contact **(community contact)**, at **(phone number)**.

Example 2

FOR RELEASE **(date)**

(City of Issue), **(date)** “**(community name)** has been named a Tree City USA,” Mayor **(name)** said today. “It is the first time the city has received this national recognition,” **(he/she)** added.

“The Tree City USA honor comes from The National Arbor Day Foundation, a nonprofit education organization dedicated to tree planting and environmental stewardship,” **(mayor’s name)** said. Communities entering the nationwide program receive the Tree City USA designation upon recommendation by state foresters, who co-sponsor the program. Communities qualify which meet the following standards: a city tree ordinance, a legal governing tree body, a comprehensive community forestry program, and observance of Arbor Day.

(Forester’s name) will present the Tree City USA flag and other recognition materials to Mayor **(name)** on Monday, March **(3rd Monday in March)**, 20__ at **(location)**. The public is invited to attend.

Example 3

The town of **(town’s name)** will be recognized tomorrow as a Tree City USA. The Tree City USA Award is given out once a year to towns, cities, communities, counties, and military bases that meet the standards of the National Arbor Day Foundation.

To celebrate this wonderful honor an Arbor Day ceremony will be performed at **(time)** in **(location)**. Mayor **(name)** will be reading the proclamation of Arbor Day, and be awarded the Tree City USA recognition materials for the town. The Forestry Commission will be giving pruning demonstrations from **(time starting)** to **(time ending)** at **(where)**. The **(high school’s name)**’s FFA will be helping plant trees with area elementary students. A Litter Round Up will take place at **(time)** at **(place)**. For more details on any of these activities please contact, **(community contact)**, at **(phone number)**. The community is cordially invited to participate.



Step 7: Tree City USA Application

Since this will be the first time the community has applied for Tree City USA status it is important that all of the appropriate materials are in the application package. Include all of the items below and present them in a professional manner.

- **Completed form**
- **Tree ordinance**
- **Meeting dates of the tree board**
- **List of committee members**
- **Annual work plan**
- **Annual budget**
- **Standard 3 Worksheet**
- **Photographs**
- **Arbor Day proclamation**
- **Arbor Day ceremony**
- **Arbor Day news articles or program of activities**

Recertification in the years to follow will be a similar application process. The list of required attachments is the same, although you do not need to include the tree ordinance each year unless it is changed. It is important to show new work being done and continued community participation in the program. At this point the community program may qualify for a Growth Award. Items to include in the recertification packet are:

- **Recertification application**
 - **Standard 3 worksheet (can be used as annual budget)**
 - **Arbor Day observance information**
 - **Arbor Day proclamation**
 - **Meeting dates of the tree board**
 - **List of tree committee members**
 - **Annual budget**
 - **Annual work plan**
 - **Photographs**
- Optional:**
- **Growth Award application**
 - **Photos for possible inclusion in National Arbor Day Foundation publications**

Remember the deadline for the application and try to keep the group on schedule. The deadline for the application is December 15! Where do you send it?

Patti S. Erwin, Urban Forestry Coordinator
Arkansas Forestry Commission
2780 North Garland
Fayetteville, AR
72704



TREE CITY USA Application

Mail completed application with requested attachments to your state forester no later than December 31.
The TREE CITY USA award is made in recognition of work completed by the city during the calendar year.
Please provide information for the year ending.

(Some states require information in addition to that requested on this application. Check with your state forester.)

As _____ of the city of _____,
(Title — Mayor or other city official)

I herewith make application for this community to be officially recognized and designated as a Tree City USA for _____, having achieved the standards set forth by The National Arbor Day Foundation as noted below. (year)

Standard 1: A Tree Board or Department

List date of establishment of board, board members, and meeting dates for the past year; or name of city department and manager.

Standard 2: A Community Tree Ordinance

Date ordinance established _____
Attach ordinance.

Standard 3: A Community Forestry Program with an Annual Budget of at Least \$2 Per Capita

Total community forestry expenditures \$ _____
Community population _____
Attach annual work plan outlining the work carried out during the past year. Attach breakdown of community forestry expenditures.

Standard 4: An Arbor Day Observance and Proclamation

Date observance was held _____
Attach program of activities and/or news coverage. Attach Arbor Day proclamation.

Signature Title Date

Please type or print the following:

Mayor or equivalent

Name: _____
Title: _____
Address: _____
City, State, Zip: _____
Phone #: _____

City Forestry Contact

Name: _____
Title: _____
Address: _____
City, State, Zip: _____
Phone #: _____

NOTE: Application will not be processed without Attachments.

Certification
(To Be Completed By The State Forester)

(Community)

The above named community has made formal application to this office. I am pleased to advise you that we reviewed the application and have concluded that, based on the information contained herein, said community is eligible to be recognized and designated as a Tree City USA, for the _____ calendar year, having in my opinion met the four standards of achievement in urban forestry.

Signed _____
State Forester Date

Person in State Forester's Office who should receive recognition material:
Name: _____ Address: _____
Title: _____ City, State, Zip: _____
Agency: _____ Phone #: _____



TREE CITY USA Application for Recertification

Mail completed application with requested attachments to your state forester no later than December 31.
The TREE CITY USA award is made in recognition of work completed by the city during the calendar year.
Please provide information for the year ending.

(Some states require information in addition to that requested on this application. Check with your state forester.)

As _____ of the city of _____,
(Title — Mayor or other city official)

I herewith make application for this community to be officially recertified as a Tree City USA for _____, having
achieved the standards set forth by The National Arbor Day Foundation as noted below. (year)

Standard 1: A Tree Board or Department

List board members, and meeting dates for the past year; or name of city department and manager.

Standard 2: A Community Tree Ordinance

Check one: Our ordinance as last submitted is unchanged and still in effect.
 Our ordinance has been changed. The new version is attached.

Standard 3: A Community Forestry Program with an Annual Budget of at Least \$2 Per Capita

Total community forestry expenditures \$ _____
Community population _____
Attach annual work plan outlining the work carried out during the past year. Attach breakdown of community forestry expenditures.

Standard 4: An Arbor Day Observance and Proclamation

Date observance was held _____
Attach program of activities and/or news coverage. Attach Arbor Day proclamation.

Signature Title Date

Please type or print the following:

Mayor or equivalent

Name: _____
Title: _____
Address: _____
City, State, Zip: _____
Phone #: _____

City Forestry Contact

Name: _____
Title: _____
Address: _____
City, State, Zip: _____
Phone #: _____

NOTE: Application will not be processed without Standard 3 and 4 attachments.

Certification	
(To Be Completed By The State Forester)	
_____ (Community)	
The above named community has made formal application to this office. I am pleased to advise you that we reviewed the application and have concluded that, based on the information contained herein, said community is eligible to be recertified as a Tree City USA, for the _____ calendar year, having in my opinion met the four standards of achievement in urban forestry.	
Signed _____ State Forester	_____ Date
Person in State Forester's Office who should receive recognition material:	
Name: _____	UPS Address: _____
Title: _____	City, State, Zip: _____
Agency: _____	Phone #: _____



TREE CITY USA STANDARD 3 WORKSHEET

Community _____ Year 20____

Number of trees planted _____

Number of trees pruned _____

Number of trees removed _____

Please provide the following financial information about your community forestry program.

Tree Planting and Initial Care

Include cost of tree purchases, labor and equipment for planting, soil amendments, stakes, mulch, weed control, etc.

\$ _____

Community Forest Management

Include pruning, public education, professional training, memberships, salaries, tree inventory, pest management, fertilization, watering, etc. (Line clearance per se is not tree maintenance. Utility trimming expenses are allowed only if the utility is a partner in the city's tree program and has implemented a tree planting program and proper pruning methods as recommended in the Tree Line USA program).

\$ _____

Tree Removals

Include cost of saws and equipment, supplies, and labor.

\$ _____

Volunteer Time

Value of tree boards, volunteer labor and other contributions from civic organizations.

\$ _____

Other

Include any other expenses not already mentioned.

Briefly describe (or include attachments).

\$ _____

Total Community Forestry Expenditures

\$ _____

Community Population

(To qualify for Tree City USA total expenditures must be at least twice the population. Transfer these two numbers to Standard 3 on the application and attach this sheet to the application.)



Tree City USA Growth Award

The Tree City USA Growth Award is provided in order to recognize expansion in community tree management programs. It also is designed to share innovative and new ideas from Tree City to Tree City. The Tree City USA Growth Award provides a level of motivation for communities to strive for excellence with their programs.

In most cases a community's tree program goes one of three different ways. The worst-case scenario is when a community strives to become a Tree City USA and then after the first initial year the support fizzles out leaving the program neglected. The second path is the steady support from the community that interest everyone just enough to maintain Tree City USA status each year. Achieving this is something to be proud of but there is always more that can be done. The third avenue, which would be ideal for all communities to strive for, is a tree program that not only maintains the level of involvement in the community but also is continually growing. The growth award can be a motivation for the community. It provides the goal of being a Tree City USA but also as being recognized as a community with a strong program. A community that is going the extra mile is a community that is leading the way to a better future.

The Tree City USA Growth Award is structured to recognize those communities. The basic principle for earning the award is set up on a point system, which can be found in the application booklet for the Tree City USA Growth Award. The points are broken down into four different categories: A- Education and Public Relations, B- Partnerships, C- Planning and Management, and D- Tree Planting and Maintenance. Each of these categories has several options for earning points. For example, in the Education and Public Relations category you can earn half your points just by simply coming up with an information flyer and distributing it to the community. Doing these two things would give your community 5 points towards the 10-point minimum for the award. The other categories have several ways to pick up points too.

When the community begins to review these categories it will become apparent that there are projects already being done that can earn those points. Some of these may include: publicity events, arborist workshops, local awards programs utility partnership, tree planting on private property, tree-maintenance budget, etc. The list goes on. If you have a project that is not listed talk with area foresters about it. It might be that it is just the first time the project is being done and a spot hasn't been established for it in the point system.



TREE CITY USA GROWTH AWARD Application

Mail completed application with requested attachments to your state forester no later than December 31.

As _____ of the city of _____,
Title — Mayor or other city official

I herewith make application for this community to receive the Tree City USA Growth Award as we

- certified as a Tree City USA last year and have submitted an Application for Recertification this year.
- spent at least as much on our community forestry program this year (\$ _____) as we did last year (\$ _____) (fill in amounts reported on Tree City Applications.)
- earned 10 or more points according to Growth Award Eligible Activities (which were new or significantly improved this year.)
- attached documentation for each Eligible Activity for which we seek recognition as listed below. (Appropriate documentation includes narrative descriptions, copies of documents, copies of printed brochures and newspaper clippings.)

City Forestry Contact who can answer questions about the application:

Signature	Name	Title
Title	Address	
Date	City, State, Zip	Phone #

ACTIVITY NUMBER	ELIGIBLE ACTIVITY NAME	# OF POINTS EARNED	DESCRIBE BRIEFLY (attach documentation)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TOTAL POINTS _____

Growth Award Certification
 (To Be Completed By The State Forester)

(Community) _____

The above named community has made formal application to this office. I am pleased to advise you that we reviewed the application and have concluded that, based on the information herein, said community is eligible to receive the Tree City USA Growth Award, for the _____ calendar year, having in my opinion met the Growth Award criteria specified in this application.

Signed _____

State ForesterDate

District Map of the Arkansas Forestry Commission



Arkansas Tree City USA 2007

Adona 4*

Attn: Steve Burgess
10 Smokey Dr.
Perryville, AR 72126

Alpena 2*

Attn: Mayor Bobbie Bailey
P.O. Box 128
Alpena, AR 72611

Beaver 4*

Attn: Mary Hill
PO Box 15
Beaver, AR 72613

Bentonville 8*

Attn: Danielle Semsrott
315 SW "A" Street
Bentonville, AR 72712

Bryant 4*

Attn: Jeremy Lemons
210 SW 3rd Street
Bryant, AR 72022

Cabot 1*

Attn: Mayor Williams
P.O. Box 1113
Cabot, AR 72023

Center Point 1*

Attn: Mike Chandler
11449 Hwy 278 West
Nashville, AR 71952

Conway 1*

Attn: Wes Craiglow
1201 Oak Street
Conway, AR 72032

Cotter 1*

Attn: Quin Berry
102 Combs Street
Cotter, AR 72626

Dell 3*

Attn: Mayor Kenneth Jackson
PO Box 206
Dell, AR 72426

De Queen 2*

Attn: Karen Atkins
P.O. Box 730
De Queen, AR 71832

Dierks 1*

Attn: Mayor Terry Mounts
PO Box 122
Dierks, AR 71933

Etowah 7*

Attn: Mayor McCollum
PO Box 113
Etowah, AR 72428-0113

Eureka Springs 24*

Attn: Glenna Booth
44 South Main Street
Eureka Springs, AR 72632

Fayetteville 12*

Attn: Sarah Patterson
113 W. Mountain
Fayetteville, AR 72701

Fordyce 20*

Attn: Layne Parham
101 South Main
Fordyce, AR 71742

Fort Smith 1*

Attn: Lacey Jennen
3301 South "M" Street
Fort Smith, AR 72903

Glenwood 1*

Attn: Mayor Ron Martin
210 N. Second Street
Glenwood, AR 71943

Hatfield 2*

Attn: Betty Watkins
4673 Hwy. 71S
Hatfield, AR 71945

Holiday Island 1*

Attn: Kevin Crosson
110 Woodside Drive
Holiday Island, AR 72631

Hot Springs 7*

Attn: Chuck Daniels
PO Box 700
Hot Springs, AR 71902

Jonesboro 2*

Attn: Jason Wilkie
1212 S. Church Street
Jonesboro, AR 72401

Keiser 7*

Attn: Mayor Danny Fortner
PO Box 138
Keiser, AR 72351

Lake Village 3*

Attn: Lynette Graham
PO Box 725
Lake Village, AR 71653

LR Air Force Base 14*

Attn: James Popham
314 Airlift Wing Commander
1250 Thomas Avenue
Little Rock AFB, 72099

Little Rock 6*

Attn: Pete Rausch
500 Markham Room 108
Little Rock, AR 72201

Lonoke 1*

Attn: Mayor Wayne McGee
107 W. Second Street
Lonoke, AR 72086

Lowell 1*

Attn: Mayor Perry Long
P.O. Box 979
Lowell, AR 72745

Mammoth Spring 2*

Attn: Greg Kirkpatrick
P.O. Box 185
Marvell, AR 72366

Marvell 10*

Attn: Barbie Washburn
PO Box 272
Marvell, AR 72366

McCrary 2*

Attn: Mayor Pitman
PO Box 897
McCrary, AR 72107

Melbourne 1*

Attn: Mayor Mike Cone
PO Box 278
Melbourne, AR 72556

Mineral Springs 2*

Attn: Dana Smith
410 A North McClendon
Mineral Springs, AR 71851

Mountain View 20*

Attn: Michael Mowery
PO Box 1290
Mountain View, AR 72560

Mount Vernon 6*

Attn: Steve Burgess
10 Smokey Dr.
Perryville, AR 72126

Nashville 5*

Attn: Mayor Mike Reese
426 North Main Street
Nashville, AR 71852

North Little Rock 13*

Attn: Dean Edwards
PO Box 5757
North Little Rock, AR 72119

Plainview 2*

Attn: Harold Blalock
P.O. Box 117
Plainview, AR 72857

Rogers 21*

Attn: Rick Stocker
315 West Olive Street
Rogers, AR 72756

Tollette 2*

Attn: Ray McGhee
914 MLK Drive
Tollette, AR 71851

Trumann 3*

Attn: Mayor Shelia Walters
225 Hwy 463
Trumann, AR 72472

Van Buren 4*

Attn: Martin Duckwort
1003 Broadway
Van Buren, AR 72956

Wooster 6*

Attn: Ms. Marie Wilson
PO Box 43
Wooster, AR 72181-0043

Warren 2*

Attn: Ricky O'Neill
Warren Tree Board
PO Box 390
Warren, AR 71671

Wynne 1*

Attn: Mayor Paul Nichols
P.O. Box 499
Wynne, AR 72396



District 1

Jerry Lynn
602 North Hutchinson
Pine Bluff, AR 71613
Phone: 870-267-0133
Cell: 870-718-7611
jerry.lynn@arkansas.gov

District 2

Betty Watkins
4673 Hwy 71 South
Hatfield, AT 71945
Phone: 870-389-6608
afcd2polkco@alltel.net

District 3

John Pressgrove
PO Box 1225
Stuttgart, AR 72160
Phone: 870-673-2851
john.pressgrove@arkansas.gov

District 4

Andrew Brasswell
3837 East Street
Texarkana, AR 71854
Phone: 870-722-7572
Cell: 870-904-2770
andrew.brasswell@arkansas.gov

District 5

Bruce McCrackin
2888 Hwy 9
Carthage, AR 71725
Phone: 870-254-2429
Cell: 501-337-3155
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Related Green Links

Tree City USA

Arkansas Forestry Commission

<http://www.forestry.state.ar.us/community/community.html>

The National Arbor Day Foundation

www.arborday.org

Tree Ordinances

Urban Forestry South

<http://www.urbanforestrysouth.org>

Guidelines for Developing and Evaluating Tree Ordinances

<http://www.isa-arbor.com/tree-ord/>

Louisiana State University Green Laws Web Site

<http://www.greenlaws.lsu.edu/>

Urban Forestry

Arkansas Urban Forestry Council

<http://www.arkansastrees.org>

The National Urban and Community Forestry Advisory Council

<http://www.treelink.org>

American Forests

www.amfor.org

Southern Urban Forestry Associates

<http://www.sufa.com>

National Arborists Association

<http://www.natlarb.com/>

Society of Municipal Arborists

<http://www.urban-forestry.com/>

Trees Are My Friends

<http://www.treesaremyfriends.org/>

International Society of Arboriculture

<http://.isa-arbor.com>

Urban Forestry South

www.urbanforestrysouth.org

Alliance for Community Trees

actrees.org

US Forest Service

www.fs.fed.us





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The Arkansas Forestry Commission offers its programs to all eligible persons regardless of race, color, national origin, sex, age or disability and is an equal opportunity employer.

