

AFC UNIT \_\_\_\_\_

A135.200

**REQUEST FOR AUTHORIZATION FOR *TEMPORARY*  
REIMBURSEMENT OF TRAVEL EXPENSE**

To: State Forester

I wish to request authorization to allow reimbursement of travel expenses for the following named individual.

Name \_\_\_\_\_ Title \_\_\_\_\_

Official Station \_\_\_\_\_

Type Reimbursement Requested:

- Meals and Lodging
- Mileage Reimbursement

Time Period:

- Temporary: Beginning Date \_\_\_\_\_ Ending Date \_\_\_\_\_
- Permanent

Reason for Need: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

- Approved
- Disapproved

\_\_\_\_\_  
State Forester

\_\_\_\_\_  
Date