

<p style="text-align: center;">NOTICE REGARDING CLAIMING UNEMPLOYMENT INSURANCE BENEFITS UPON STARTING STATE EMPLOYMENT</p>
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Congratulations upon your employment with Arkansas state government. Please be advised that in most instances you must stop claiming unemployment insurance benefits immediately. Your state employment earnings are reported directly to the Department of Workforce Services every pay period for unemployment insurance fraud detection purposes. Failure to stop claiming UI benefits when required may result in civil and criminal penalties, as well as repayment of any improperly claimed benefits.

For additional information concerning Unemployment Insurance benefits please visit <http://dws.arkansas.gov/>

Employee Signature

Date