

AFC Unit \_\_\_\_\_

A70.200

YEARLY LEAVE RECORD

Employee Name \_\_\_\_\_

Prior Service \_\_\_\_\_

EOD \_\_\_\_\_

Total Years \_\_\_\_\_

YEAR \_\_\_\_\_

Balance Forward From Previous Calendar Year	<u>Annual Leave Hours</u>	<u>Sick Leave Hours</u>	<u>Holiday Leave Hrs</u>	<u>Birthday Leave Hrs</u>
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Month		Annual Hours	Sick Hrs	Hol Hrs	Birth Hrs	Month		Annual Hours	Sick Hrs	Hol Hrs	Birth Hrs	Month		Annual Hours	Sick Hrs	Hol Hrs	Birth Hrs
JAN	Used					MAY	Used					SEPT	Used				
	Earned						Earned						Earned				
	Bal						Bal						Bal				
FEB	Used					JUNE	Used					OCT	Used				
	Earned						Earned						Earned				
	Bal						Bal						Bal				
MAR	Used					JULY	Used					NOV	Used				
	Earned						Earned						Earned				
	Bal						Bal						Bal				
APR	Used					AUG	Used					DEC	Used				
	Earned						Earned						Earned				
	Bal						Bal						Bal				