

ARKANSAS FORESTRY COMMISSION

MANDATORY DIRECT DEPOSIT NOTIFICATION
(Requirement for all new hires, and rehires August 12, 2005)

In accordance with Act 1887 of 2005, as a condition of employment, a person hired or appointed to a position in any agency in State government on or after August 12, 2005 shall be required to accept payment of salary or wages by electronic warrants transfer (ACH). The ACH payment shall be in the form of a direct deposit.

The Chief Fiscal Officer of the State has the authority to grant exemptions to the direct deposit requirement due to hardship or any other reasonable basis.

Since participation in direct deposit is a condition of employment, applicants requesting an exemption from the requirements of Act 1887 of 2005, can go no further in the hiring process until the request for exemption is reviewed by the Chief Fiscal Officer of the State. The Chief Fiscal Officer of the State must approve any exceptions (OPM 236-B Form) before the employee can be placed in pay status. If the exception is not approved then the employee cannot be hired.

I understand that as a condition of employment, I must comply with the law and enroll and remain enrolled in direct deposit or request an exemption from these requirements.

Applicant Name (please print) _____

Applicant Signature _____ Date _____

Hiring Supervisor _____

Position Number _____ Position Title _____