

ARKANSAS FORESTRY COMMISSION  
FEDERAL EXCESS PROPERTY  
PICK UP NOTICE

To: \_\_\_\_\_ District # \_\_\_\_\_  
Address: \_\_\_\_\_ Date: \_\_\_\_\_  
Telephone: \_\_\_\_\_ CONTACT: \_\_\_\_\_

Person authorized to pick up property *and* property documents.

Signature \_\_\_\_\_

The VFD must provide transportation and be prepared to haul property. All repairs are the responsibility of the VFD. Proof of Liability Insurance is required before vehicle leaves premises. You may ask your insurance representative to fax us proof to (501) 679-3500.

Removal hours are 8:00 a.m. to 3:00 p.m. Monday through Friday, except legal holidays.

Property is ready for pick up at the Greenbrier office. This property must be picked up by 3:00 p.m. on or before \_\_\_\_\_. Property not picked up by the designated time and date will no longer be available. You must comply with insurance requirements and pick up dates and time. You will need to have this form signed by the District Forester before you come to pick up property.

Description of Property:

VIN# \_\_\_\_\_

AFC# \_\_\_\_\_

District Forester Approval  
Signature & Date  
\_\_\_\_\_

RFP Approval – Randy R. Pogue, RFP Coordinator  
Signature & Date \_\_\_\_\_