DEPARTMENT OF FINANCE AND ADMINISTRATION

Office of Driver Services

State Employee Identification Card Authorization Voucher

This form must be completed and can be submitted to any State Revenue Office upon application for a State Employee Identification Card. It will serve as a fee voucher if your State Agency will be paying and will be used to bill your agency for the card fee. The fee amount is $5.00 per card issued and will be issued for a four year period with the exception of ABC Law Enforcement and Office of Information Services.

****NOTE: Your State Agency must be on file with Driver Services in order to obtain a State Employee ID. Please contact (501) 682-7059 to find out more information on getting your State Agency on file.**

Please check one. Fee to be paid by: ☒ State Agency ☐ Employee

Agency Id or Business Area** 0400	
Agency Name Arkansas Agriculture Department/Forestry Commission	
Employee Name	
Employee Title	
Phone Number	
ABC Law Enforcement Use Only:	
Retired: ☐ Yes ☐ No	Please provide retirement date if you marked "Yes".
Office of Information Services Use Only:	
Contractor: ☐ Yes ☐ No	Expiration Date
Supervisor's Printed Name (required)	
Supervisor's Phone Number (required)	Date
Signature:	
State Revenue Office Use Only:	
Issuing Revenue Office	Clerk